

Local Clay Minutes
Board and Budget Meeting
February 17, 2016

Present: Molly Buckles, Avi Harriman, Ziggy Blum, Merry Newcomer, Cecile Haworth, Karen Washburn, Robin Russell

Robin Russell presented the Treasurer's report. A few adjustments were made from last year's budget based on allotted monies against what was spent or what is anticipated will be needed. Avi suggested the Mask Show expense of \$150.00 be added to the existing Programs budget. In addition he suggested allotting \$50.00 for Empty Bowls although it is unlikely to be needed. Cecile proposed Outreach be added as a line item with an allotted budget of \$300.00. Robin wondered what should happen if any committee goes over budget. Avi proposed it probably is not something to worry over unless it is a significant amount over. Robin further reported there are debit card and Paypal accounts to pay for expenses as needed. The current proposed budget of \$2,906.00 was approved. Please see budget attachment below.

Avi reported he has communicated with the U of O Craft Center, Lane Community College, Club Mud and Clay Space all of whom are enthusiastic about participating in the Empty Bowls event and willing to provide 20% or more of the total bowls needed. He is still hoping to talk with Amazon Craft Center to enlist their participation. In addition Georgie's will provide clay for the Empty Bowls project.

It was suggested the Local Clay newsletter be sent to Lane Community College, U of O Craft Center, Clay Space, Club Mud, Amazon, Georgie's and any other organizations we may collaborate with as partners.

There was a suggestion the membership list could include an indication for active (paid) members versus inactive allowing for easier selection for the purposes of the newsletter. It was confirmed this would be possible. There was also a discussion around sending the newsletter to everyone on the member list whether active versus inactive. The general agreement was this

could be beneficial in bringing some people back into the organization. Karen will provide the Clay Fest membership list she has access to from 2013 and prior.

Cecile suggested meeting with SCORE to build a business plan. She and Ziggy will discuss setting up that meeting.

The reworking of the website was also discussed. Avi brought up that it can be difficult to find Local Clay on the internet and confusing since much of the website is devoted to Clay Fest. It was discussed the websites for Local Clay and Clay Fest be separate but linked.

Avi asked if anyone is aware of what happened to the laptop computer originally purchased for secretarial use. Karen reported and Merry confirmed it has been used for the past few years at Clay Fest along with an older printer. Otherwise apparently these items are stored and in use. There is interest in finding and securing them for use by the Secretary although they can still be used at Clay Fest for that one weekend a year.

Karen reported the Clay Fest budget showed very healthy year end assets for 2015 of \$23,000. Cecile wondered if there could be more advertising for Clay Fest especially in neighboring cities including Albany and Salem. Karen reports there is an individual investigating costs with consideration of increasing the advertising budget for Clay Fest. In addition there are efforts underway to have three phone lines available for use at Clay Fest for to facilitate timely credit card processing and minimize frustration for customers.

Robin asked about meeting reminders in the future. Molly agreed to provide one week and one day reminders upcoming meetings.

Respectfully submitted 3/7/16
Molly Buckles

2013		2014		2015		2016	
Proposed	Actual	Proposed	Actual	Proposed	Actual	Proposed	Actual
\$25.00	0.00	\$25.00	\$0.00	\$25.00	\$0.00	\$25.00	
\$55.00	27.10	\$60.00	\$21.57	\$50.00	\$7.25	\$50.00	
\$350.00	404.99	\$500.00	\$75.00	\$100.00	\$52.49	\$100.00	
\$2,400.00	1,992.02	\$200.00	\$206.19	\$0.00	\$0.00	\$150.00	
\$100.00	150.00	\$150.00	\$38.50	\$150.00	\$486.00	\$600.00	

\$275.00	300.00	\$300.00	\$125.00	\$0.00	\$0.00	\$0.00	
\$100.00	127.54	\$100.00	\$0.00	\$100.00	\$129.00	\$100.00	
\$200.00	0.00	\$200.00	\$200.00	\$200.00	\$0.00	\$50.00	
\$125.00	90.25	\$80.00	\$71.25	\$71.25	\$71.25	\$100.00	
\$1,000.00	125.00	\$1,000.00	\$937.50	\$1,200.00	\$0.00	\$1,000.00	
\$1,000.00	1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
\$50.00	50.00	\$5.00	\$50.00	\$50.00	\$0.00	\$50.00	
\$150.00	211.54	\$150.00	\$130.46	\$250.00	\$200.54	\$350.00	
			\$31.00	\$35.00	\$31.00	\$31.00	
				\$180.00	\$0.00	\$300.00	
\$5,830.00	4,478.44	\$2,770.00	\$1,886.47	\$2,411.25	\$977.53	\$2,906.00	
	194.00		\$240.00		\$307.00		
	375.00		\$286.00		\$408.00		
	500.00		\$500.00		\$500.00		
	787.00		\$0.00		\$0.00		
	1,605.00		\$1,361.00		\$1,590.00		
					\$9.00		
	3,461.00		\$2,387.00		\$2,814.00		
				minus exp	\$977.53		
				total	\$1,836.47		