

**CLAY FEST STEERING COMMITTEE MINUTES – SEPT>1ST, 2015**

**Attendees:** Karen Washburn, Maryanne Smith, Michael Fromme, Dave Parry, Frank Gosar, Cecile Haworth, Tea Duong, Faith Rahill, John Siwinski, Robin Russell, Merry Newcomer, Beverley Curtis, Debbie Christianson, Denise Davis, Tara Hanby, Cheryl Weese, Linda Williams, Ziggy Blum, Annie Heron, Laura Jackson

**Recorder :** Ken Standhardt

| <b>Meeting Began at 6:30 p.m.</b>   |                             |
|---|-----------------------------|
| <b>Minutes</b>  | <b>Next Steps/Decisions</b> |
| <ul style="list-style-type: none"> <li>▪ The Minutes from June were approved as sent. (Moved Merry Newcomer, seconded Frank Gosar). The minutes were approved.</li> </ul>   | <b>Minutes approved</b>     |
| <b>Chair Reports</b>  |                             |
| <p>Graphics On track and looks good.</p> <p>Publicity All is good and will have new ad this year in the “Boomer” publication.</p> <p>Postering Looks good and asking everyone via e mail to assist in postering as well.</p> <p>Mailing Good to go.</p> <p>Signage Good to go.</p> <p>Building Good to go.</p> <p>Show furnishings Good to go and will make effort to contact new participants.</p> <p>Credit/Debit Good to go.</p> <p>Gallery Set up Good to go.</p> |                             |

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| <p>Sponsorship Good to go. Always accepting more donations up to show time.</p> <p>Gallery Display Good to go.</p> <p>Security Good to go.</p> <p>Sales Area Good to go.</p> <p>Kids Clay Making new canvas mats and good to go.</p> <p>Clay in Ed Good to go.</p> <p>Demos Good to go.</p> <p>Workshifts Good to go and always adjusting as required.</p> <p>Registrar Good to go.</p> <p>Info. Packets available on line for everyone.</p> <p>Sales Tags Good to go.</p> <p>Treasurer Good. Anyone with a bill please send it in asap to get paid.</p> |  |
| <b>Wait List</b>   |  |
| <ul style="list-style-type: none"><li>▪ At least eight on the wait list and will contact as needed.</li></ul>  |  |
| AJOURN: 7:32 p.m. Moved Linda Williams, Second, Ziggy Blum   |  |
| <b>Next Meetings</b>   |  |

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- **Tuesday, November 3<sup>rd</sup>, 2015 (Wrap Up) – McNeil Riley House 601 W 13<sup>th</sup> Ave**