

**Next meeting:** Tuesday, March 3 , McNail Riley House, 601 W.13<sup>th</sup> Ave. Eugene (13<sup>th</sup> & Jefferson)

**Attendees:** Amy Hess, Chris Polich, Claire Delffs, Debbie Christensen, Faith Rahill, Frank Gosar, Karen Washburn, Merry Newcomer, Robin Russell, Sandy Brown, Tracie Manso, Anna Stehle, Carly Anderson, Diane Seals, Joe Davis, Joe Geil

**Recorder:** Maria Counts

<b>Meeting Began at 6:30 p.m. (McNail Riley House)</b>	
<b>Minutes</b>	<b>Next Steps/Decisions</b>
Move to approve the minutes as corrected (Moved, Merry Newcomer; Chris Polich; second,).	Unanimously approved
<b>Budget Reports</b>	

Motion to approve the Budget, moved, Debbie Christensen; Frank Gosar; second.

Unanimously approved

**TREASURER 2020 Proposed Budget**

- Sales Tags \$25
- Building \$240
- Cash 0
- Chair \$5,000
- Credit/Debit \$650
- Demo \$50
- Gallery Display \$50
- Gallery Setup \$380
- Graphics \$1,400
- Info Packs \$10
- Kids Clay \$20
- Mailing \$3,000
- Show Furnishing \$3,285
- Postering 0
- Publicity \$5,200
- Registrar \$20
- Security \$65
- Sales Table \$200
- Secretary 0
- Signage \$500
- Sponsorship \$10
- Treasurer \$200
- Webmaster \$400
- Work shift 0
- Booth signage \$50

Total Budget \$20,755

**Pipe and Drape**

- Pipe and Drape cost has gone up, it is now \$40 per booth.

**Collecting Email Addresses**

- Sandy Segna needs questionnaire and Raffle Tickets

**Booths**

- Thoughts on making more half booths to allow for more artists. Possibly go to new layout if more than ten artists are on the waitlist.

Will discuss further at next meeting (March 2020)

2020 Meeting Dates	
March 3, 2020 , June 2, 2020, September 1, 2020, November 3, 2020	