

# CLAY FEST STEERING COMMITTEE MINUTES Jan. 5th, 2016

Next meeting, Tuesday, Feb.2nd, 2016 McNail Riley House, 601 W. 13th Ave. Eugene (13th & Jefferson)

Attendees: Cecile Haworth, Frank Gosar, Karen Washburn, Ken Standhardt, Linda Williams, Merry Newcomer, Robin Russell, John Siwinski, Ziggy Blum, Michael Fromme, Jon King, Denise Davis, Annie Heron, Laura Jackson, Maryanne Smith, Tea Duong, Dan Minard, Debbie Christensen, Beth Johnson, Faith Rahill, Trainees: Dick Graveline, Bonnie Stambaugh, Dan Schmitt

Recorder: Ken Standhardt

	Next Steps/ Decisions
<p>Meeting Began at 6:30 p.m. (McNail Riley House)</p> <p>Minutes</p>	
<p>The Minutes from Nov. 3rd were approved as sent. (Moved Beth Johnson, second, Michael Fromme</p> <p>Secretary Report – none</p>	<p>Minutes approved</p>
<p>Treasurer Report</p> <p>Final numbers for Clay Fest 2015 presented. All looks good and accounted for.</p>	<p>None</p>
<p>Clay in Education</p> <p>Discussed limiting the door prizes to one per person next year. (Moved Maryanne Smith, second Ken Standhardt). Will also look into giving out prizes throughout the show this coming year to generate interest in buying more raffle tickets.</p>	<p>Approved motion</p>
<p>Sales Area</p> <p>Discussed the option of one or two central lines that will feed to the next available sales area to speed up the process and make it a bit more pleasant experience for our customers. Could try it out with option to switch back with short notice during show?</p> <p>Package Pick Up options were discussed. There seems to be little demand but still needs addressing. Options could include having a gallery host or security person be on call to help out.</p>	<p>None, but will discuss again.</p> <p>None, but will discuss again.</p>
<p>Advertising</p>	

Considered asking the Home Show event if we could mention their show in our ads. In the past they said absolutely not.

The Home Show has new management and we will informally ask again..

#### Info/Security

Looking into renaming Info/Security for clarity. Lots of confusion for those

workshift positions. Also agree we need to further discuss further when and where security is most needed and not needed.

None, but will discuss again.

#### Building

Looking into updating the building/show layout map to better reflect current conditions.

Researching who knows CAD computer skills.

#### 2016 Meeting Dates

Feb. 2<sup>nd</sup>, Budget

March 1<sup>st</sup>, Application

June 7<sup>th</sup> Booth Selection

Sept. 6<sup>th</sup>, Last meeting prior to show, Loose ends Nov. 1<sup>st</sup> Wrap Up

Approved

#### Adjourn

□ 7:36PM (moved, Frank Gosar, second Michael Fromme