

CLAY FEST STEERING COMMITTEE MINUTES (Post 2016 Show) –November 1st, 2016

Attendees: Karen Washburn, Michael Fromme, Dave Parry, Frank Gosar, Cecile Haworth, Faith Rahill, John Siwinski, Robin Russell, Merry Newcomer, Debbie Christensen, Beth Johnson, Ziggy Blum, Sandy Brown, Laura Jackson, Dick Graveline, Tracie Manso, Peter Alsen, Ken Standhardt

Recorder : Ken Standhardt

Meeting Began at 6:30 p.m.	
Minutes	Next Steps/Decisions
<ul style="list-style-type: none"> ▪ The Minutes from Tuesday September 6th, 2016 were approved as sent. (Moved Frank Gosar Merry Newcomer, seconded Merry Newcomer).. 	Minutes approved
Trainees	
<ul style="list-style-type: none"> ▪ The following positions were filled. ▪ Registrar trainee, Debbie Christensen ▪ Sponsorship, Merry Newcomer ▪ 	Positions approved, Clay in Ed might need a new chair if we keep Clay in Ed. Will discuss at next meeting.
2017 Clay Fest Show Date	
<ul style="list-style-type: none"> ▪ October 6th, 7th and 8th 2017 	Approved
Treasurer's report	
<ul style="list-style-type: none"> ▪ All went smoothly. It was our second best gross sales figure ever. 	none
Clay in Ed	
<ul style="list-style-type: none"> ▪ Much thanks to all the artists that donated. \$408.00 was raised. 	none
Graphics	

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<ul style="list-style-type: none"> ▪ It went well. 	none
Registrar	
<ul style="list-style-type: none"> ▪ Things went well. 	A few minor tweaks for next year.
Signage	
<ul style="list-style-type: none"> ▪ Went smoothly and have good cooperation with the fairgrounds staff. We agreed to dispose of old out of date and or unneeded signage 	Disposed of old and unneeded signage.
Sales	
<ul style="list-style-type: none"> ▪ Went smoothly. Decided we only need a sales line host on Friday. This will free up people for other work-shifts during the weekend. Discussed adding another credit debit machine next year to ease the lines. 	none
Security	
<ul style="list-style-type: none"> ▪ Discussed the need to have two people on the early security shift so no one is alone in the building for any length of time. 	Agreed by the majority and will address next year.
Advertising	
<ul style="list-style-type: none"> ▪ Went smoothly overall. Facebook “boosting” was not worth the effort. 	none
Furnishings	
<ul style="list-style-type: none"> ▪ Reported some confusion in what participants wanted for pipe and drape 	Will use bold print in application to help folks pay attention.
Other	
<ul style="list-style-type: none"> ▪ Photographer- Hundreds of images were taken and at least fifty good ones will be available for our use. 	

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<ul style="list-style-type: none">▪ Music- No one played any this year and it was reported it was not missed by anyone.	
AJOURN: 7:42 p.m. Moved Ken Standhardt, Second, Frank Gosar	Adjourned
Next Meeting	
<ul style="list-style-type: none">▪ Tues. Jan. 3rd, 2017 McNeil Riley House 601 W 13th Ave. Eugene	